



An Roinn Tithíochta,
Rialtais Áitiúil agus Oidhreachta
Department of Housing,
Local Government and Heritage

Westmeath County Council

Multi-Supplier Framework Agreement for the provision of Engineering Consultancy Services for Transport Projects with an estimated value less than €10 million for Westmeath County Council from 2026 - 2030

Framework Summary

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Client:

Westmeath County Council,
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1. Pricing Document

1.1. Introduction

Westmeath County Council is the authority responsible for local government in County Westmeath, governed by the Local Government Act 2001. The council is responsible for housing and community, roads and transportation, urban planning and development, amenity and culture, and environment. The Council provides a wide and diverse range of services to the citizens of the Westmeath County area.

1.2. Scope of Service Requirement

Project Consultancy Services

Westmeath County Council are seeking to establish a Framework Agreement for the provision of Engineering Consultancy Services for various Transport Infrastructure Projects with a value of less than €10 million over a maximum of a four (4) year period.

The professional fees for this framework are expected to be above the EU Threshold and the competition for these services will be via Open Procedure published through eTenders and Notice in the OJEU.

Framework members will be required to provide services and other associated services for Phases 1 - 7 of the Housing Infrastructure Investment Fund (HIIF) Project Life Cycles, Capital Works Management Framework (CWMF) stages (i) to (v) or a subset thereof.

For the breakdown of phases of the HIIF the standard Phases are as follows:

Phase 1	Scope and Purpose
Phase 2	Concept Development & Option Selection
Phase 3	Preliminary Design
Phase 4	Statutory Processes
Phase 5	Detailed Design & Procurement
Phase 6	Construction & Implementation
Phase 7	Close-Out & Review

For the breakdown of stages of the CWMF stages (i) to (v) please refer see www.constructionprocurement.gov.ie.

The standard stages are:

- i. feasibility /preliminary
- ii. design/planning application / statutory applications
- iii. tender action, evaluation, and award,
- iv. construction/works contract administration and
- v. handover / final completion.

Services will be required for projects such as new roads infrastructure, and other civil structures as

required by Westmeath County Council.

To avoid doubt, the delivery of any contracts awarded under the framework may extend beyond the date of expiry of the framework agreement.

1.3. Delivery Locations

The service will be provided throughout the county of Westmeath, across the 2 Municipal Districts.

The initial contract will be based on the requirement of consultancy services for the Cornamaddy to Coosan Link Road Phase 2 to 4 in accordance with the Housing Infrastructure Investment Fund (HIIF) Project Management Guidelines.

1.4. Duration of the Framework

The framework will be valid for a maximum of 4 years established for an initial 3-year period with the option to extend for a further 1-year period. Renewals will be at the discretion of Westmeath County Council and subject to a review of the performance of the framework members.

1.5. Number of Framework Members

It is envisaged that the framework will have a maximum of 5 members admitted, subject to that number being achieved. Qualification to the framework will be based on the initial contract award.

In the absence of sufficient numbers qualifying for admittance to the framework, the Contracting Authority reserves the right to establish the framework with the qualifying parties, even where this may result in only one party qualifying.

1.6. Awarding of Contracts on the Framework

Contracts on the framework will be awarded via mini competitions. Should the winning tenderer/service provider decide not to conclude a contract with the Contracting Authority, or should have their contract terminated, the tender may be awarded to the runner-up in the competition, subject to re-evaluation where necessary.

A maximum of 2 contracts will be awarded to the one tenderer **at any given time** throughout the timeframe of the Framework.

1.7. Pricing

The tender prices quoted shall be based on the fixed price lump sum which will form part of the basis of the award criteria for call-off contracts under the initial contract.

1.8. Award Criteria

Framework membership and the initial contract will be awarded on the basis set out in the tender documents.

1.9. Review of Performance

Quality of service and response time will be the main criteria for measuring performance. It is expected that the successful tenderer will take a proactive role in monitoring performance to make

appropriate recommendations where necessary for continuous improvement. Tenderers are directed to take note of relegation conditions of the framework whereby any form of sanction issued for poor performance will result in exclusion from participation in mini competitions for limited durations of the framework's lifetime at the discretion of the contracting authority. This is due to the urgent nature of the projects with high national interest for providing critical infrastructure. Framework members who perform poorly may be excluded from participation in mini competitions at the discretion of the Contracting Authority.

1.10. Return Checklist

Please complete Return Checklist, it's important that:

1. This checklist is returned with your tender
2. That all documents are completed and returned as set out under this checklist
3. Please select complete on the dropdown column of the checklist to confirm that all documents are included and completed as requested.